

**NVTC COMMISSION MEETING  
THURSDAY, MAY 1, 2003  
5:30 P.M.  
NVTC CONFERENCE ROOM**

**Please note earlier starting time. The Executive  
Committee will not meet.**

**AGENDA**

**1. Minutes of NVTC's Meeting of April 3, 2003.**

Recommended Action: Approval.

**2. Award of Contract for Evaluation of Free Bus Fares on Forecast Code Red Ozone Alert Days.**

A staff evaluation committee has recommended that the top-ranked firm be selected to conduct this research during the Summer, 2003 ozone season.

Recommended Action: Authorize NVTC's executive director to negotiate with the top-ranked firm and execute an acceptable contract.

**3. Response to the Department of Taxation Regarding NVTC Motor Fuels Tax Audits.**

Commissioner Thorson has responded to the initial requests of NVTC and PRTC for improvements in the audit process. Staff has prepared a draft response.

Recommended Action: Authorize NVTC's executive director to send a response requesting that the commissioner implement his recommendations.

**4. VRE Items.**

- A. Reports from the VRE Operations Board (with minutes of the April 18, 2003 meeting) and from the VRE Chief Operating Officer – Information Item.
- B. Status of Manassas Park Parking Lot – Information Item.
- C. Request for Proposals for Bond Refunding – Action Item/Resolution #965.
- D. Request for Proposals for Equipment-Based Financing – Action Item/Resolution #966.

- E. Task Order for Design of Manassas Parking Garage – Action Item/Resolution #967.
- F. Contract Change Order to Transportation and Transit Associates for a Tenth Railcar – Action Item/Resolution #968.
- G. Request for Proposals and Task Order for Design, Engineering and Construction of a Railcar Inspection Pit at Broad Run Yard – Action Item/Resolution #969.
- H. Supplemental Agreement to the Woodbridge Memorandum of Understanding – Action Item/Resolution #970.

**5. Status of NVTC Projects.**

- A. SmarTrip Farebox Procurement.
- B. GEORGE Bus Service in Falls Church.
- C. ITS Evaluation.
- D. Electronic Bus Schedules.
- E. Website Update.
- F. FY 2004 State Grant Applications.

Information Item.

**6. WMATA Items.**

- A. Metro Board Digest for April, 2003.
- B. Proposed FY 2004 Operating and Capital Budget.
- C. New CNG Buses.

Discussion Item.

**7. Legislative Items.**

- A. Increased Tax-Free Transit Benefits.
- B. Bush Administration Reauthorization Proposal.
- C. Passenger Rail Update.

Discussion Item.

**8. Regional Transportation Items.**

- A. Conditions and Performance of the Nation's Highways, Bridges and Transit.
- B. Fueling Transportation Finance: A Primer on the Gas Tax.
- C. Highway Statistics 2001.
- D. 2003 Public Transportation Fact Book.

- E. An Assessment of a Regional Transportation Authority for the Washington Metropolitan Area.
- F. Northern Virginia Transportation Authority.

Discussion Item.

**9. NVTC Financial Reports for March, 2003.**

Information Item.