

**NVTC COMMISSION MEETING
THURSDAY, MARCH 6, 2003
8:00 P.M.
NVTC CONFERENCE ROOM**

AGENDA

1. Minutes of NVTC's Meeting of February 6, 2003.

Recommended Action: Approval.

2. NVTC's FY 2004 State Grant Applications.

Applications are provided for state assistance for WMATA, local bus systems and VRE. Additional funding will be sought for point-of-sale devices to allow customers to load value on their SmarTrip cards at locations in Loudoun County and PRTC.

Recommended Action: Approve Resolution #955.

3. Request for Proposals: Analysis of the Benefits of Free Transit Fares on Forecast Code Red Days.

Consulting assistance will be sought for the analysis to be conducted during this summer's ozone season.

Recommended Action: Authorize NVTC staff to issue the RFP.

4. Downloading Transit Schedules to Personal Digital Assistants and Pocket Computers.

Consulting assistance will be procured on a sole-source basis to extend this successful customer service approach to all of Northern Virginia's bus systems.

Recommended Action: Authorize NVTC staff to execute a contract using available grant funds.

5. Legislative Items.

General Assembly members and others will review the 2003 session. Progress on federal legislation will also be reviewed.

Discussion Item.

6. NVTC's Enhanced Web Site and Annual Transit Performance Update.

Staff will demonstrate the commission's enhanced web-site and also present highlights from the just-completed annual transit performance update featuring FY 2002 data.

Presentation and Discussion.

7. WMATA Items.

- A. Metro Board Digest for February, 2003.
- B. Real-Time E-Mail Alerts.
- C. Fare Increase Public Hearings.

Information Item.

8. Regional Transportation Items.

- A. I-95 Corridor Coalition Electronic Payments Systems Committee.
- B. Smart Growth Summit.
- C. VDOT Enhancements to its Smart Traffic Center.

Information Item.

9. NVTC Financial Items for January, 2003.

Information Item.

10. VRE Items.

- A. Reports from the VRE Operations Board (including minutes of the February 21, 2003 meeting) and from VRE's Chief Operating Officer -- Information Item.
- B. Short-Term Lease Authorization for VRE Railcars – Action Item/Resolution #956.
- C. VRE Submission for the Governor's Congestion Mitigation Initiative – Action Item/Resolution #957.
- D. Six Task Orders for RailPlan International – Action Item/Resolution #958.
- E. Two Task Order Amendments and Increased Authorization for the General Engineering Consulting Contract II – Action Item/Resolution #959.

- F. Contract Change Orders for Transportation and Transit Associates, LLC – Action Item/Resolution #960.
- G. Closed Session (Section 2.2-3711A(3) and (7) of the Code of Virginia for legal matters pertaining to compliance with federal grant regulations and negotiations with CSXT).
- H. Memorandum of Understanding with Manassas Park – Action Item/Resolution #961.
- I. Extension of CSXT Operating Agreement – Action Item/Resolution #962.
- J. Letters Regarding Operation of VRE During Emergencies – Action Item/Resolution #963.