



**NVTC EXECUTIVE COMMITTEE MEETING**

**THURSDAY, OCTOBER 6, 2011**

**MAIN FLOOR SMALL CONFERENCE ROOM  
2300 Wilson Blvd.  
Arlington, VA 22201**

**7:30 P.M.**

1. Closed Session on Legal and Personnel Matters (Virginia Code Section 2.2-3.711 A.1 and 7).
2. Vanpool Incentive Program.
3. Letter from NVTC's Auditors.
4. New Business.

cc: Honorable William Eulle, Chairman  
Honorable Jay Fisette, Vice-Chairman  
Honorable Jeff McKay, Secretary-Treasurer  
Honorable Cathy Hudgins, Immediate Past Chairman  
Honorable Mary Hynes, WMATA Board  
Honorable Mary Margaret Whipple, Virginia Senate



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**NVTC EXECUTIVE COMMITTEE  
MEETING SUMMARY  
Main Floor Conference Room  
2300 Wilson Boulevard  
Arlington, VA 22201  
October 6, 2011  
7:30 P.M.**

Attendees:

NVTC Executive Committee:

William Eulle  
Jay Fisette  
Jeff McKay  
Catherine Hudgins  
Mary Hynes  
Mary Margaret Whipple

Others Present:

Rick Taube  
Steve MacIsaac  
Steve Pittard  
Thelma Drake  
Jim Dyke

1. Summary of September 29, 2011 Meeting.

There were no comments.

2. Closed Session.

Mary Hynes moved, with a second by Jeff McKay:

I move that the Northern Virginia Transportation Commission's Executive Committee convene a closed meeting, as authorized by Virginia Code sections 2.2-3711.A.1 and 7, for the purposes of discussing a personnel matter regarding an individual proposed for employment by NVTC, and consultation with legal counsel requiring the provision of legal advice by



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such counsel regarding the proposed third amendment to the Master Agreement for Use of Commonwealth Transportation Funds, and the 2011 Budget Amendment relating to NVTC appointees to the WMATA Board of Directors.

The vote in favor was unanimous.

Chairman Euille asked all attendees who are not members of the Executive Committee to leave, with the exception attorney Steve MacIsaac and Rick Taube.

At the conclusion of the closed session Mary Margaret Whipple moved for open session, with a second by Jeff McKay:

I move that the members the Northern Virginia Transportation Commission's Executive Committee certify: (1) that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered by the Executive Committee.

The vote in favor was unanimous.

3. Virginia Vanpool Incentive Program.

Mr. Taube described the requested action at the full commission meeting to permit staff to submit an application for CMAQ funding.

4. Adjourn.

There being no further business, Chairman Euille adjourned the meeting at 8:05 P.M.