

MINUTES
JOINT NVTC/PRTC COMMISSION MEETING – JUNE 7, 2001
SPRINGFIELD HILTON - SPRINGFIELD, VIRGINIA

The joint meeting of the Northern Virginia Transportation Commission and the Potomac and Rappahannock Transportation Commission was called to order by NVTC Vice-Chairman McConnell and PRTC Chairman Barg at 6:09 P.M.

Members Present

James F. Almand
Leo J. Bevon
William Bogard
Sharon Bulova
Gerald Connolly
Kerry J. Donley
Katherine K. Hanley
Dana Kauffman
Elaine McConnell
William C. Mims
David F. Snyder
Mary Margaret Whipple

Members Absent

Richard H. Black
William D. Euille
Paul Ferguson
Jay Fisette
Roger McClure
Scott Silverthorne
Christopher Zimmerman

Staff Present

Tamara Ashby
Ed Barber (VRE)
Julie Bourbon
Rhonda W. Gilcrest
Ann King (VRE)
Steve Maclsaac (VRE)

Sharmila Samarasinghe
Pete Sklannik (VRE)
Dave Snyder (VRE)
Jennifer Straub
Richard K. Taube
Dale Zehner (VRE)

NVTC Vice-Chairman McConnell and PRTC Chairman Barg welcomed everyone to the meeting. Commissioners Donley, Hanley and Whipple arrived at 6:10 P.M.

VRE Items

Closed Session. Mrs. Bulova moved, with a second by Mr. Connolly, to approve the following motion to go into closed session:

Pursuant to the Virginia Freedom of Information Act (Section 2.1-344.A.7 of the Code of Virginia), the Northern Virginia Transportation Commission authorizes discussion in closed session on legal matters pertaining to the CSXT Access Agreement/MOU.

The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, McConnell, Snyder and Whipple. PRTC also voted unanimously to approve the motion. The commissions entered into a closed session at 6:10 P.M. Mr. Kauffman arrived at 6:16 P.M. and joined the closed session. The commissions returned to open session at 6:22 P.M. Senator Mims arrived at 6:22 P.M.

Mrs. Bulova moved, with a second by Mr. Connolly, to approve the following certification:

The Northern Virginia Transportation Commission certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded closed session:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
2. Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Snyder and Whipple.

Mrs. Bulova moved, with a second by Mr. Connolly, to approved Resolution #885, which would authorize an extension of the CSXT Operating Access Agreement through December 8, 2001.

Mr. Snyder stated that the record should reflect that even though there is no final operating agreement, it is not due to lack of negotiating in good faith and due diligence on behalf of VRE.

NVTC then voted on the motion and it passed. The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Mims, Snyder and Whipple. PRTC also approved the resolution.

Report from the VRE Operations Board. NVTC Chairman Donley urged commissioners to read the minutes of the May 18, 2001 VRE Operations Board meeting.

Mechanical Engineering Services Contract. NVTC Chairman Donley stated that the VRE Operations Board recommends approval of Resolution #881, which would authorize the VRE Chief Operating Officer to contract with RailPlan International, Inc. for the provision of Mechanical Engineering consulting services. The MEC will be tasked with developing standards to maintain existing rolling stock in a state of good repair as well as supporting projects that will expand capacity. The contract will not exceed \$5 million during a five-year period and board approval will be required prior to the award of task orders. Funds supporting each task order are budgeted through specific projects in VRE's adopted Capital Improvement Program.

On a motion by Mrs. Bulova and a second by Mr. Connolly, NVTC unanimously approved the resolution (copy attached). The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Mims, Snyder and Whipple. PRTC also approved the resolution.

Invitation for Bids for Overhaul of 10 Locomotives. NVTC Chairman Donley reported that the VRE Operations Board recommends approval of Resolution #882. The resolution would authorize the VRE Chief Operating Officer to issue an invitation for bids (IFB) to overhaul ten locomotives. The IFB is being pursued in response to a locomotive fleet review that was conducted in Fall, 2000. Once the procurement has been completed, VRE will return to the Operations Board and commissions to recommend award. Funding for this project is included in VRE's adopted FY01 capital improvement program.

Mrs. Bulova moved, with a second by Mr. Connolly, to approve Resolution #882 (copy attached). The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Mims, Snyder and Whipple. PRTC also approved the resolution.

Broad Run Parking Expansion Contract. NVTC Chairman Donley stated that the VRE Operations Board recommends approval of Resolution #883, which would authorize PRTC's Executive Director to award a construction contract for \$635,688 to Basham and Garcia, LLC for a 315 space parking expansion project at the Broad Run VRE station. The resolution would also authorize the issuance of change orders, for not more than \$63,568, which provides for a 10% contingency. Funding for this project is included in VRE's adopted capital improvement program.

Mrs. Bulova moved, with a second by Mr. Connolly, to approve Resolution #883 (copy attached). The vote in favor was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Mims, Snyder and Whipple. PRTC also approved the resolution.

Lease with the City of Manassas Park for Stop-Gap Parking. The VRE Operations Board recommends approval of Resolution #884, which would authorize the VRE Chief Operating Officer to enter into a lease on behalf of the commissions with the city of Manassas Park to provide stop-gap parking while construction of the permanent parking expansion project is underway. The lease of this 75-space lot is proposed to begin in July. In addition to the lease, four other types of actions are included. These are construction of a temporary gravel access road; restriping and creation of a pedestrian crossing with flashing signal; stairs to the station; and shuttle bus service. While the total cost will vary based on the duration of the lease, it is not expected to exceed \$100,000. The parking expansion project itself will produce an additional 300 spaces, added to the 300 already on-site, and is expected to be completed by January, 2002. Funding is included in VRE's adopted CIP.

Mrs. Bulova moved, with a second by Mr. Connolly, to approve the resolution (copy attached).

In response to a question from PRTC Commissioner Wren, Mr. Harf explained that the Manassas Park City Council considered approval of this project but tabled it until June 19, 2001 so that issues regarding the proposed shuttle bus service could be clarified. He recommended that the commissions could go ahead and approve the resolution with the understanding it would be subject to the approval of Manassas Park.

Mr. Wren stated that another issue that still needs to be resolved is whether to install a traffic light versus a caution signal. He asked VRE staff to be present when the city council discusses this issue again. He also recommended that the commissions move ahead with approval subject to the city's agreement.

The makers and seconders of the motion agreed to amend the motion to be subject to the approval of Manassas Park.

The commissions then voted on their amended motions and they passed. The vote in favor of NVTC's motion was cast by commissioners Almand, Bevon, Bogard, Bulova, Connolly, Donley, Hanley, Kauffman, McConnell, Mims, Snyder and Whipple.

Adjournment

PRTC Chairman Barg and NVTC Chairman Donley adjourned the joint meeting at 6:30 P.M. PRTC commissioners remained to conduct their own business meeting.

Approved this 8th day of July, 2001.

Kerry J. Donley
Chairman

Elaine McConnell
Secretary-Treasurer