

**MINUTES
NVTC AND PRTC JOINT MEETING
NOVEMBER 6, 2003
SPRINGFIELD HILTON – SPRINGFIELD, VIRGINIA**

The joint meeting of the Northern Virginia Transportation Commission and the Potomac and Rappahannock Transportation Commission was called to order by NVTC Chairman McConnell and PRTC Chairman Wren at 7:30 P.M.

NVTC Members Present

David Albo
Sharon Bulova
Gerald Connolly
William D. Euille
Paul Ferguson
Ludwig Gaines
Katherine K. Hanley
Dana Kauffman
Elaine McConnell
Tanya Husick (DRPT)
David F. Snyder
Mary Margaret Whipple
Christopher Zimmerman

NVTC Members Absent

William Bogard
Jay Fiset
William C. Mims
Gary A. Reese
Scott Silverthorne

NVTC Staff Present

Rhonda Gilchrest
Scott Kalkwarf
Jana Lynott
Adam McGavock
Kala Quintana
Richard K. Taube

NVTC Chairman McConnell and PRTC Chairman Wren welcomed everyone to the joint commission meeting.

What's New in Local Bus Marketing and Customer Service?

Kala Quintana introduced the following representatives from Northern Virginia's bus transit systems to present highlights of marketing and customer service innovations:

- Sheila Larson and Eric Marx – PRTC
- Kala Quintana – NVTC
- Jane Taylor – Metro
- Beth Francis – Fairfax Connector Bus Fare Buydown
- Bobbi Greenburg – Arlington County Pike Ride
- Mary Jane Dye – Alexandria DASH
- Alex Verzosa – Fairfax CUE Business Directory
- Sharon Affinito – Loudoun County Express
- Dionne Williams – Falls Church GEORGE Bus

Coordination of Statements to the Commonwealth Transportation Board

On November 13, 2003 the Commonwealth Transportation Board will hold a public hearing at Oakton High School. Draft statements have been prepared for delivery by the respective chairmen of NVTC, PRTC and VRE. The intention is to present information that will reinforce common messages that public transit is successful but requires more state funding. Each commission will take action at their individual commission meetings following the joint meeting.

VRE Items

Report from the VRE Operations Board. Mrs. Bulova urged commissioners to read the minutes of the September 26th and October 17th VRE Operations Board meetings. She reported that VRE ridership continues to grow and VRE is nearing ridership capacity. Average daily ridership is over 15,000 trips per day, which is 12 percent higher than last year. To address this growth, VRE is purchasing 35 more Gallery railcars, which should be in service by Summer, 2004. Parking capacity is also being expanded at the Rippon, Woodbridge, Burke Centre and Manassas stations.

Rehabilitation of Ten VRE Locomotive Head End Power Units. Mrs. Bulova reported that the VRE Operations Board recommends approval of Resolution #991, which would authorize VRE's Acting Chief Operating Officer to

award a contract to Transportation Technology, Inc. to rehabilitate 10 HEP units at a cost not to exceed \$625,244 plus a 15 percent contingency to total \$719,031. This recommendation follows a competitive procurement with funds available in VRE's approved CIP.

On a motion by Mrs. Bulova and a second by Mr. Zimmerman, NVTC commissioners unanimously approved the resolution (copy attached). The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also approved an identical resolution.

Payment to Arlington County for VRE Legal Services. Mrs. Bulova reported that the VRE Operations Board recommends commission approval of Resolution #992. This resolution authorizes payment to Arlington County for the services provided to VRE by the Arlington County Attorney during FY 2003. This expense is included in VRE's approved budget. The Operations Board considered the documentation for this request in closed session prior to its action in open session.

Mrs. Bulova moved, with a second by Mr. Ferguson, to approve Resolution #992 (copy attached). The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also approved an identical resolution.

Statement to the Commonwealth Transportation Board. Mrs. Bulova explained that Resolution #993 would authorize the chairman of VRE's Operations Board to present the statement at the November 13th CTB hearing.

On a motion by Mrs. Bulova and a second by Mr. Gaines, NVTC commissioners unanimously approved the resolution (copy attached). The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also approved an identical resolution.

Mr. Gibbons stated that he will give the same testimony at a MPO meeting in Fredericksburg.

Closed Session. Mrs. Bulova made, with a second by Mr. Ferguson, the following motion:

Pursuant to the Virginia Freedom of Information Act (Section 2.2-3711A (1) and (7) of the Code of Virginia), the Northern Virginia Transportation Commission authorizes discussion in closed session regarding a personnel matter and a legal matter relating to Basham & Garcia v. PRTC.

The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also unanimously passed a motion to enter into closed session.

The commissions entered into closed session at 8:47 P.M. and returned to open session at 9:05 P.M. On a motion by Mrs. Bulova and a second by Mr. Zimmerman, NVTC unanimously approved the following certification:

The Northern Virginia Transportation Commission certifies that, to the best of each member's knowledge and with no individual member dissenting, at the just concluded closed session:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed; and
2. Only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered.

The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also approved an identical certification.

Mrs. Bulova moved, with a second by Mr. Zimmerman, to approve Resolution #994, which would authorize a settlement of Basham & Garcia, LLC v. PRTC. The vote in favor was cast by commissioners Albo, Bulova, Connolly, Euille, Ferguson, Gaines, Hanley, Husick, Kauffman, McConnell, Snyder, Whipple and Zimmerman. PRTC also approved an identical resolution.

Adjournment

Without objection, NVTC Chairman McConnell and PRTC Chairman Wren adjourned the meeting at 9:07 P.M.

Approved this 4th day of December, 2003.

Elaine McConnell
Chairman

Paul Ferguson
Secretary-Treasurer